

**EMPLOYEE
TECHNOLOGY RESOURCES AGREEMENT**

EMPLOYEE NAME(PRINT): _____

SCHOOL/LOCATION: _____

The DeKalb County Schools System provides access to electronic mail for employees and some student classes. That access is for their use in any educational and instructional business that they may conduct. All contents and usage of electronic mail shall be the property of the DeKalb County Schools System.

I understand that Internet access is provided for educational purposes. The DeKalb County Schools have taken precautions to eliminate controversial material. However, I also recognize it is impossible to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I understand, that as an Internet user, I am responsible for my actions and that I am responsible for acting considerately and appropriately, in accordance with the following rules. When using any DeKalb County Schools Technology Resources, including the Internet, I will not:

- 1 send, display, or download offensive messages or pictures
- 2 use obscene language
- 3 harass, insult, or attack others
- 4 damage computers, computer systems, or computer networks (this includes changing workstation and printer configurations)
- 5 violate copyright laws
- 6 use other user passwords
- 7 trespass in other user files, folders, or work,
- 8 intentionally waste limited resources, or
- 9 plagiarize.

I understand that any or all of the following sanctions could be imposed if I violate any of the policies and procedures regarding the use of DeKalb County Schools Technology Resources, including the Internet.

- 1 Loss of access
- 2 Additional disciplinary action to be determined at the individual school in line with existing practice regarding inappropriate language or behavior.
- 3 Legal action, when applicable.

EMPLOYEE SIGNATURE: _____